

D/Pers

83-5459

1 December 1983

MEMORANDUM FOR: Director of Personnel

FROM:

[redacted]
Career Management Officer, OP

STAT

SUBJECT: Federal Wage System Course for Position Management
and Compensation Division Officers

1. During the past several years we have received Director of Personnel approval to schedule internal runnings of courses for officers in Position Management and Compensation Division. On January 11, 1984, PMCD wishes to schedule a Federal Wage System Course for approximately 17-18 PMCD Officers. The intent is to provide a more comprehensive understanding of the wage system with emphasis on pay determination and job grading of non-supervisory and supervisory jobs.

2. The seminar is being taught by [redacted] an external position classification instructor, whom we have contracted with in the past because of his ability to tailor the training to this Agency. We would like approval to utilize [redacted] services again. He has agreed to provide this service at a single fee of \$395. Attached is a memorandum from Chief, PMCD which outlines the cost savings.

signed

STAT

Attachment

APPROVAL:

Robert W. Magee

DEC 2 1983

Director of Personnel

Date

[redacted]

5 DEC 1983

STAT

Director of Training and Education

Date

10 NOV 1983

MEMORANDUM FOR: Chief, Personnel & Career Management Staff/OP

THROUGH: Deputy Director for Policy, Analysis
and Evaluation

FROM:

[redacted]
Chief, Position Management
and Compensation Division

STAT

SUBJECT: Federal Wage System Course for Position
Management and Compensation Division Officers

1. The purpose of this note is to follow-up on previous discussions with [redacted] concerning a STAT Federal Wage System course for Position Management and Compensation Division (PMCD) officers. We have contacted [redacted] to STAT arrange a one-day course on the Federal Wage System for approximately 17-18 PMCD officers on 11 January 1984. The intent is to provide a more comprehensive understanding of the wage system with emphasis on pay determination and job grading of nonsupervisory and supervisory jobs. We have contracted successfully with [redacted] as an STAT instructor on several occasions and we are pleased with his ability to tailor the training for this Agency. Also important is the fact that in each case he provides his services to us at significant cost savings. The OPM cost per pupil for this course is \$250 (18 x \$250 = \$4,500), compared to a single fee of \$395 for PMCD--a net savings of \$4,105.

2. Because of our past success with [redacted] and our current need for wage grade training, it is requested that the Career Management Office prepare a contract to provide a fee of \$395 to STAT [redacted] for conducting a special training course on the Federal Wage System on 11 January 1984.

STAT